RULES AND REGULATIONS GOVERNING THE RECRUITMENT AND TERMS AND CONDITIONS OF SERVICE OF FIXED-TERM TENURE TRACK RESEARCHERS * (TTRS) AT THE UNIVERSITY OF FOGGIA, AS SET OUT IN ARTICLE 24 OF LAW NO. 240 OF 30 DECEMBER 2010, AS AMENDED BY LAW NO. 79 OF 29 JUNE 2022, CONVERTING DECREE LAW NO. 36 OF 30 APRIL 2022.

("To ensure accessibility and clarity, these Rules and Regulations use masculine formulations generically to refer to all genders")

Article 1 Purpose and Scope

1. These Rules and Regulations set out the recruitment process, working conditions, legal status, and remuneration framework for fixed-term tenure-track researchers (TTRs), as defined by Article 24 of Law No. 240/2010. They align with the general principles outlined in the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers, annexed to the European Commission Recommendation of 11 March 2005.

2. Researchers in the medical field may be considered to carry out auxiliary (healthcare, clinical practice) activities under the same conditions and remuneration as those foreseen for *researchers* with permanent contracts, in accordance with the agreements between the contracting health authority and the University.

Article 2 Type of Contract

1. The tenure-track university researcher (TTR) contract lasts for a total of six years and is nonrenewable. At the request of the contract holder, periods spent on maternity, paternity, or health leave, as per current legislation, are not counted towards the contract duration.

2. The awarding of the contract is incompatible with any other employment relationship, whether with public or private entities, or with research contracts at other universities or public research institutions. It is also incompatible with doctoral scholarships or any other scholarships granted by national or foreign entities, except when these are specifically intended to support international mobility for research purposes.

Article 3 Determination of Needs

- 1. As part of its role in defining financial and human resource requirements and planning, the Board of Directors (BoD) determines the number of positions to be allocated to Departments for the recruitment of research personnel referenced in Article 2. This decision is made without prejudice to the right of the Departments to propose the creation of tenure track researcher posts from the resources allocated to them, while ensuring the necessary resources to their possible employment as associates professors. In this regard, within the three-year planning cycle, the University of Foggia shall allocate resources amounting to at least one-third of the amounts stipulated in the contracts referred to in Article 2, in favour of candidates who for a minimum period of thirty-six months, even cumulatively, have attended PhD courses or conducted research as part of a formal assignment, excluding free-of-charge activities, at universities or research institutes, both domestic and foreign, other than the University of Foggia.
 - 2. In accordance with the planning outlined in paragraph 1 above, subject to the recommendation of the Academic Senate, which establishes the overarching criteria for allocation, and in alignment with the Development Plans of the respective Departments, the BoD determines the allocation of fixed-term researcher posts to the Departments and/or scientific sectors.

*Main Faculty Positions in Italy:

<sup>Professore Ordinario, or more precisely: Professore di I fascia = Full Professor or First-level Professor, (tenured position)
Professore Associato, or more precisely Professore di II fascia = Associate Professor or Second-level Professor, (tenured position), Ricercatore = Assistant Professor, Ricercatore confermato = Tenured Assistant Professor</sup>

- 3. In accordance with the aforementioned planning and in line with the teaching schedule of the relevant organisation, the Department Council identifies the research, teaching, supplementary teaching and student service needs that need to be met by the establishment of new positions, as outlined in Article 2. The Council shall then decide to propose the establishment of the new position(s) and the initiation of the recruitment procedure.
- 4. In instances where external funding is received, in accordance with Article 18, paragraph 3 of Law no. 240/2010 and art. 5, par. 5, letter a) of Legislative Decree no. 49/2012, to a specific Department, the Department Council verifies the research, teaching, supplementary teaching and student service needs that require the creation of new positions, as per art. 2, in accordance with the teaching programme of the Department in question, and decides to propose the establishment of the position and initiates the recruitment procedure, subsequent to the verification of the absence of any potential conflicts of interest with the funding body.
- 5. The proposal put forward by the Council, to which reference is made in paragraphs 3 and 4 above, shall be submitted to the Academic Senate and the Board of Directors for examination, with a view to adopting the required measures, on the condition that the Board of Auditors and the Budget Committee give favourable opinions in the cases to which paragraph 4 above refers.
- 6. The proposals are to include:

a) the specific competition sector, along with a potential scientific profile, limited to one or more scientific domains;

b) a synopsis of the responsibilities entailing research, teaching, supplementary teaching, and student service duties to be executed;

c) comprehensive data concerning the duties to be executed, along with the anticipated workload in terms of hours necessary to undertake research and teaching endeavours, incorporating any ancillary duties (healthcare and clinical practice). (If pertinent) that may be instrumental to the conduct of research.

d) in relation to the type of contract envisaged and the working hours scheme required, the sum earmarked for financing the remuneration and ancillary charges, as well as the corresponding financial coverage.

e) the maximum number of publications, if any, that candidates may submit for selection, which in any case may not be less than twelve.

f) any foreign language candidates are required to demonstrate adequate knowledge of in order to fulfil the multilingual profile of the University or the specific teaching requirements of the courses.;

g) any specification of the teaching, scientific and clinical care profile must correspond to that of the declaratory statements of the competition sector relative to the post to be filled, a profile defined by the Ministerial Decree that establishes the macro-sectors and competition sectors in force at the time of the formulation of the request for filling the post by the Department Council.

Article 4

Financial coverage

- Financial coverage is provided through resources outlined in the strategic planning framework of Article 3, or via funds from third parties (public or private). These funds must adhere to specific agreements established under Article 18(3) of Law No. 240/2010 and Article 5(5)(a) of Legislative Decree No. 49/2012, in alignment with the University's institutional objectives. The agreements must also have a duration of at least 15 years.
- 2. The funding entity's commitment to the University is generally secured by an appropriate surety bond.
- 3. The surety may be waived in the following cases: a) specific regulatory provisions (e.g. regional

laws), from which it is clear that the funding is intended to cover this type of contract; b) unquestioned integrity of the funding entity, the possession of which must be documented by the signing, by the legal representative, of a specific declaration made in accordance with the template annexed to these Rules.

- 4. The Budget Committee is responsible for conducting a preliminary technical review of the surety and the financing entity, in cases where funds are provided by a private company.
- 5. To this end, the proposal for an agreement must be accompanied by the following documentation, in addition to the surety policy:
- financial statements for the last three fiscal years;
- DURC (a document that certifies the fulfilment of the payments by the employer of mandatory social security contributions)
- Articles of Association.

Article 5 Selection procedure

- 1. The recruitment process is initiated by the Rector through a decree certifying the availability of the necessary financial resources.
- 2. Vacancies are subsequently published on the University's website, the MUR and EU websites, and in the Italian Official Gazette (Series IV Competitions).
- 3. Rector starts the recruitment procedure by means of a decree certifying the availability of the necessary financial resources.
- 4. The vacancies are then published on the University's website, on the websites of the MUR and the European Union, and in the *Gazzetta Ufficiale della Repubblica Italiana*, Series IV Competitions.
- 5. Fixed-term *researchers* are recruited via public competitions. The evaluation is based on their qualifications, CVs, and scientific publications, alongside a formal examination of these elements, as per the provisions of these regulations.
- 6. If the number of candidates exceeds sox, the Committee shall invite the best-qualified candidates to a discussion of their qualifications and scientific production, representing between 10% and 20% of the total number of candidates, and at least six candidates.

The call for applications for the vacant position(s) shall specify the requirements for admission to the competition and shall include, in summary, the following information:

- a. the type of working hours arrangement (full-time or part-time);
- b. the subject and scope of the contract;
- c. any indication, including duration, of the specific research project/programme(s)/project(s);
- d. the number of on-campus teaching hours envisaged and how they will be organised;
- e. the scientific field and, if applicable, an academic profile, which can only be specified by indicating one or more scientific fields;
- f. for *researchers* in the medical field only, the health care facility where the health care/clinical services will be provided and how;
- g. the maximum number of publications, if any, that the candidates may submit, which may not be less than twelve;
- h. the foreign language, if any, to be used for the oral test; i) the rights and obligations of the candidate;
- i. the type of employment;
- j. the department to which the candidate will be assigned;
- k. the principal place of work;
- I. the competition procedure;
- m. the closing date for applications, as defined in point 7 below;

- n. the requirements for participation;
- o. the expected electronic means for submitting applications and, if possible, diplomas/degrees and publications.
- 7. The call for applications for the vacant position(s) shall specify the cases in which a candidate may be disqualified for failure to submit documents which are essential for the assessment of the selection committee:
- 8. The call for applications does not specify any tests other than an oral test of knowledge of a foreign language.
- 9. Candidates must apply for admission by electronic means, as specified in the call for applications, within a compulsory period of thirty days from the date of publication of the call for applications on the University's website.

Article 6

Requirements for participation in public selection procedures

- 1. Applicants must hold a doctorate or an equivalent qualification, obtained in Italy or abroad. Alternatively, they may hold a diploma from a postgraduate medical school in a relevant field.
- 2. Individuals already in permanent employment as university professors at the first or second level, or as *researchers*, even if they have since left the service, are not eligible.
- 3. 3.Individuals with familial relationships, up to and including the fourth degree of consanguinity or affinity, with a professor of the department, the Rector, Director General or member of the University's Board of Directors, are disqualified from participating in the selection procedures.
- 4. Members of the Board of Directors themselves are disqualified from participating. The administrative offices responsible for checking the eligibility of candidates shall carefully verify the absence of the aforementioned grounds for exclusion.
- 5. In accordance with art. 13 of Legislative Decree 196/2003, the personal data provided by candidates will be collected and processed by the University of Foggia for the purposes of the selection procedures. It is imperative to note that the provision of such data is obligatory for the evaluation of the requirements for participation, and failure to provide the requested information will result in exclusion from the relevant procedures.
- 6. It is imperative that these requirements are fulfilled on the designated date for the submission of applications for admission to the selection.
- 7. Candidates must self-certify that they do not meet the conditions for exclusion; failure to do so will result in exclusion.
- 8. In the event that the grounds for exclusion are present, a Rector's decree will be issued and communicated to the person concerned.

Article 7 Selection Committee

- 1. The Committee is composed of three professors, at least two of whom must be from other universities, including foreign ones. They must belong either to the scientific sector indicated by the Department, the competition sector of the position, or, alternatively, the broader scientific or competition group, as outlined in Article 14(6-bis) of Law No. 79 of 29 June 2022. As a general rule, and where possible, the presence of members of different genders in the Commission must be ensured.
- 2. Members of the Committee are required to be included in the lists of professors eligible to participate in the national scientific qualification committees, as outlined in Article 16 of Law 240/2010. Alternatively, while not being part of the aforementioned lists, they are required to meet the scientific qualification requirements necessary for inclusion in the lists by the date on which the start of the selection procedure is announced. In such a case, the would-be member of the Selection Committee shall submit a declaration in lieu of an affidavit, thereby proving that

they meet these requirements on the aforementioned date, whilst making reference to the parameters/criteria of the most recent selection announced by the MUR. The University may verify, also in its own right, the possession of the aforementioned requirements. In the case of second-level professors, they must be in possession of the National Scientific Qualification for first level professorship.

- 3. . 3. The Department that requested the call for applications shall designate a professor as a member of the selection committee. The professor will usually be from the first-level. The Department shall prepare a list of four members of the Selection Committee, chosen from among full professors from other universities. The other two members are to be selected by lot from among these. The draw takes place in the presence of the Rector, a Vice-Rector, or another professor and is to be minuted.
- 4. Article 4 stipulates that professors who obtained a negative evaluation pursuant to Article 6(7) of Law 240/2010 in the last round are not eligible to be members of the Committee.
- 5. 5.In instances where the candidates for the recruitment procedure include the spouse or partner of a professor belonging to the Department that has requested the procedure itself, the appointment of the Selection Committee is made by the Academic Senate only from among professors from outside the University, provided that the candidates meet the scientific qualification requirements referred to in paragraphs 1-bis, 2 and 3 above. The appointment of the Selection Committee by the Senate shall not involve the teaching staff of the Department that has requested the procedure, the technical-administrative staff assigned to the same Department and the representatives of the students enrolled in one of the study courses offered by that Department
- 6. The appointment of the Selection Committee takes place by decree of the Rector and is made public online on the University website. A period of ten days shall commence from the date of publication of the decree of appointment for members to be rejected.
- 7. Selection Committees are required to complete their work within sixty days from the date of publication of the Rector's decree of appointment. The days falling in the period from 16 July to 31 August and from 24 December to 6 January are not counted when determining the deadline. The Rector is permitted to exercise the power to extend the deadline for the conclusion of the selection process, if the President of the Committee has indicated proven reasons for doing so, on one occasion and for no more than 30 days. In the case that the work is not completed by the extended deadline, the Rector shall issue a reasoned ruling and initiate the selection procedures for a replacement, following the procedures outlined in paragraph 1 of the Selection Committee or of its members.
- 8. At the same time, a new deadline of 60 days for the conclusion of the selection procedures shall be set.
- 9. Members of the Selection Committee are not to expect remuneration of any kind, with the exception of reimbursement of documented expenses, in accordance with the University of Foggia Mission Regulations. The Committee may also utilise digital tools for collective work, subject to authorisation by the Rector.
- 10. The Selection Committee shall be constituted in compliance with the rules on incompatibility and conflict of interest. Upon establishment of the Committee and subsequent scrutiny of the list of participants, each member is obligated to either sign a declaration attesting to the absence of any circumstances that would render them incompatible with any of the candidates, as stipulated in Articles 51 and 52 of the Italian Code of Criminal Procedure, or to disclose any relationships, if any.
- 11. In such cases, the individual in charge of the procedure shall notify the candidates of the declared relationships, whilst simultaneously issuing a warning that the deadline for the submission of any objections is to be reopened for another ten days.

Art. 8 Activities of the Selection Committee

- 1. The selection process is based on the qualifications and publications submitted by candidates as of the closing date of the call for applications. These documents are presented and reviewed by the Selection Committee. If specified in the call for applications, candidates must also undergo an oral test to demonstrate their proficiency in a foreign language.
- 2. The Selection Committee establishes the evaluation criteria and benchmarks at its inaugural meeting, taking into account the relevant regulations and identifying the possession of the national scientific qualification for the position of associate professor and of a significant scientific publication record in qualitative and quantitative terms as preferential criteria. Furthermore, the Committee shall verify that the candidates meet the specified admission requirements and that they do not possess any of the grounds for exclusion specified in Article 6(4).
- 3. In instances where the number of candidates exceeds six, the Selection Committee shall undertake a preliminary assessment of the candidates, providing a reasoned analytical judgement on their qualifications, curriculum, and scientific production, based on the criteria and benchmarks identified by a specific Decree issued by the Ministry for Universities and Research, following the procedures outlined in Article 24, paragraph 2, letter c) of Law 240/2010.
- 4. The Selection Committee shall communicate its decisions, as outlined in paragraph 2 above, without delay to the officer responsible for the procedure, who shall ensure that they are made public before the Committee continues its work.
- 5. Following this preliminary assessment, the candidates deemed to be the most deserving, constituting between 10 and 20 per cent of the total number of candidates and, in any case, a minimum of six, are to be invited to a public interview with the Committee on their qualifications and scientific work.
- 6. The schedule for the deliberation on the credentials and scientific contributions submitted will be formally conveyed to the applicants a minimum of ten days prior to its occurrence, by way of a published notification on the website and the transmission of a relevant message to each applicant's designated e-mail address or cerified electronic communication address as indicated on the application form.
- 7. Following the conclusion of the discussion, the Committee will deliver its final collective assessment, which may take the form of a unanimous decision or a majority vote, as determined by the same Committee.
- 8. The judgments of the Selection Committee are made by open vote.
- 9. The Selection Committee identifies the most suitable candidates based on the collective judgements made.
- 10. Upon completion of the evaluation process, the Committee produces a comprehensive report that details the marks obtained by each candidate who has been admitted to the discussion of qualifications and publications.

Art. 9 Determining the Regularity of Proceedings

- 1. The proceedings include the minutes of the Committee's meetings, incorporating the collective judgments on each candidate and a summary report of the work conducted. The Rector must verify the formal validity of these documents within twenty days of their submission to the officer responsible for the procedure.
- 2. It is further noted that all the minutes drawn up by the Committee are published on the University website. The minutes of the sessions following the preliminary assessment session are published subsequent to the publication of the decree approving the proceedings of the procedure.
- 3. In the event that the Rector identifies any errors that can be rectified in the procedure, the documents shall be returned to the Committee with a reasoned decision, which shall include a deadline of no more than twenty days for the rectifications to be made.

4. The Rector's decree confirming the formal regularity of the proceedings is subsequently published on the University website. For candidates admitted to the selection process, said decree shall constitute formal notification.

Article 10 Recruitment

- The Department Council that initiated the call procedure must propose the recruitment of one of the qualified candidates or decide not to proceed with recruitment. This decision must follow the Rector's decree approving the proceedings and must be issued, with supporting reasons, within 30 days of the decree's date. The resolution is approved with the favourable vote of the absolute majority of the professors of the first and second level from the Department.
- 2. In the event that the eligible candidates include the spouse or common-law partner of a professor belonging to the Department that requested the call for applications, the spouse or common-law partner of the eligible candidate does not participate in discussion or vote on the relevant recruitment proposal.
- 3. In the event that the Department fails to reach a decision within the stipulated timeframe, it will be prohibited from applying for a position within the same scientific fields group for a period of three years following the approval of the relevant proceedings.
- 4. The Rector, in the execution of his/her duties and obligations as outlined in Article 2, paragraph 1, letter b) of Law 240/2010, is required to submit to the Board of Directors the approval of the Department's proposal to award the position to the winner of the public competition.
- 5. The Board of Directors shall reach a decision on the proposal by an absolute majority.
- 6. In the event that the spouse or common-law partner of a member of the Board of Directors is among the eligible candidates, they shall be disqualified from participating in the discussion and voting on the aforementioned proposal.
- 7. The Board of Directors may, by means of a motivated resolution, request that the Department reconsider the call proposal, granting it a period of thirty days to reach a decision. In the event that, following the expiration of the aforementioned deadline, the Department does not reach a decision on the request for reconsideration or confirms the call proposal previously resolved upon, the Board of Directors shall decide on the recruitment in question.

Article 11 Stipulation of individual employment contracts

1. Following the approval of the recruitment proposal under Article 10(2), the selected candidate is invited to sign a formal employment contract.

2. This contract, to be concluded within the non-extendable term of ninety days after the conclusion of the selection procedure, must contain the following:

a) specification of the duration of the employment relationship;

b) indication of the commencement and cessation date of the employment relationship;

c) indication of the services required under Article 3(6)(b).

d) salary details;

e) the relevant teaching and research facility;

f) the relevant competition area;

g) the probationary period, quantified at no more than 10% of the total duration of the employment relationship, during which either party may terminate the relationship at any time without notice, with immediate effect from the notification to the other party.

3. The employment contract, drawn up in writing, is signed by the candidate chosen for the position and the Rector.

Article 12 Terms and conditions of the employment relation

- 1. The employment relationship between the University of Foggia and the selected candidate is fixed-term. It is subject to current employment laws, including those on taxation, welfare, and social security applicable to employees' income.
- 2. In accordance with the provisions stipulated in Article 24(9) of Law 240/2010, these contracts do not constitute a right of access to university staff positions.
- 3. The execution of contracts under the present Regulation is regarded as a preferential qualification in competitions for access to public administrations.
- 4. Law 240/2010, Articles 32 (1, 2, 3), 33 and 34 (1). 382 of 11 July 1980, as applicable to researchers on fixed-term contracts, is in line with the University's Statute and Regulations, particularly the rules on eligibility for voting and running in University elections.
- 5. For contract holder convenience, periods of maternity, paternity or health leave do not count towards the contract duration.

Article 13 Modalities of the Employment Relationship

- 1. The researcher is responsible for carrying out the research programme within the Department that proposed the position.
- 2. The researcher is also required to perform teaching, supplementary teaching, and student service activities within one or more courses designated by the proposing Department, adhering to the working hours specified in Articles 15 and 16. The researcher's on-campus presence is to be distributed throughout the year, unless otherwise determined by the relevant departmental facility.
- 3. The research work will be the subject of a specific technical-scientific report to be submitted annually to the Department for approval.
- 4. Teaching, supplementary teaching and student service activities carried out by the researcher must be recorded in a special register, to be submitted annually to the Department for approval.
- 5. Failure on the part of the Department to approve the technical-scientific report and the course register constitutes grounds for the withdrawal of the contract. The decision regarding withdrawal shall be determined by the Academic Senate.
- 6. The terms of the agreements between the university, the region and the health service bodies may stipulate that the fixed-term researcher also carries out work in healthcare services and clinical practice.
- 7. The researcher is bound by the duties laid down in the Statute and internal regulations.
- 8. Furthermore, the University of Foggia's Code of Ethics is to be duly observed by the researcher.
- 9. The regulations concerning discipline, capability and grievance are delineated in Article 10 of Law 240/2010.

Article 14 Duration and Economic Terms of the Contract

- 1. The duration of the contract, as referenced in Article 2, is subject to a maximum limit of six years.
- 2. It is acknowledged that contractual agreements may encompass either full-time or part-time arrangements.
- 3. For the full-time arrangement, the aggregate annual obligation for teaching, supplementary teaching and student service activities is 350 hours.
- 4. For the fixed-term contracts, the total annual hours for teaching, supplementary teaching and student service activities is 200.
- 5. With reference to the teaching hours arrangement referred to in paragraphs 3 and 4 above, the fixed-term researcher is entrusted with a curriculum module or course with an annual hourly agreement of at least 60 hours of classroom (face-to-face) teaching.

- 6. The salary is specified in the call for applications, as required by Law No. 240/2010.
- 7. The gross annual salary for contract beneficiaries matches the starting salary of a full-time *established researcher*, with a possible increase of up to 30%, as decided by the Board of Directors.
- 8. It is important to note that economic and career progression is not applicable to researcher on fixed-term contracts.

Article 15

Appointment to second-level Professor (Associate Professor) role

- 1. After the third year, the appointee must request their department to initiate the evaluation procedure within one month prior to the decision on the positions for the relevant cycle.
- 2. Upon request, the University will evaluate contract holders who have obtained the national scientific qualification for appointment as second-level professors.
- 3. The Department is responsible for setting evaluation standards, focusing on research, teaching, tutorial, and student service activities, in line with the relevant Ministerial decree.
- 4. Any healthcare service activities carried out by medical researchers will also be taken into account in the evaluation. The commencement of the assessment process will be duly announced on the University of Foggia website
- 5. The assessment includes a teaching test in the relevant science subjects. The teaching test is a 24-hour notice lesson on one of three subjects.
- 6. After the teaching test, the committee will give a written assessment, including a judgement on the test and other elements. Candidates must pass the test to pass.
- 7. In the light of its decision on the appointment of posts for the period in question, the Department requests the Board of Directors to carry out the evaluation process and, in the event of a positive outcome, to ensure that the necessary resources are made available. Furthermore, in accordance with the provisions of the regulations in force for the appointment of professors at the first and second levels, it proposes the establishment of an Evaluation Committee with restricted membership and an absolute majority of professors at the first level. It should be noted that professors who were members of the Selection Committee for the procedure leading to the appointment of the researcher cannot be members of the Evaluation Committee.
- 8. The Committee is appointed by a Rector's decree.
- 9. The work of the Committee must be completed within 60 days of the Rector's decree of appointment.
- 10. The proceedings of the said Committee are subject to approval in the form of a Rector's decree.
- 11. In the event of a favourable outcome to the evaluation, the appointment of the professor in question to the role will take place within thirty days of the date of the Rector's decree of approval. In the event of a negative outcome, the contract holder may reapply for a new evaluation not before one year from the previous application.

Article 16 Resolution of the contract

The contract may be terminated under the following circumstances:

- a) Upon reaching the stipulated deadline;
- b) For cause, by either party, effective upon receipt of notice.

Article 17 Reserved procedures - Transitional provisions

1. Until 31 December 2026, the University of Foggia will reserve at least 25% of the resources allocated under these Regulations for:

• Individuals who have held fixed-term researcher contracts for at least one year, as specified in Article 24(3)(a) of Law No. 240/2010;

• Individuals who have held one or more research grants for a total of at least three years, as outlined in Article 22(3)(a) of the previous law.

Until 31 December 2026 at the request of the TTR, it is recognised for grading purposes:

 a period of service equal to three years for those who have been, for at least three years, holders of University Research Contracts pursuant to Article 24, paragraph 3, letter a) of Law no. 240 of 2010. In this case, the evaluation for classification in the role of Associate Professor pursuant to Article 15 of these Regulations shall take place no earlier than 12 months after taking up the post;

b. a period of service equal to two years for those who have been, for at least three years, holders of a research grants pursuant to Article 22 of Law No. 240/2010 in its previous text.

3. The relevant reserved procedures shall be conducted in accordance with these Regulations. The aforementioned reserved calls shall explicitly state the reserved nature of the procedure.

Article 18 Transitional and final provisions

- 1. These Rules and Regulations will take effect the day after the Rector's decree is issued. They will apply to procedures not yet announced at the time of the decree, without affecting Committee member appointments already approved.
- 2. Pending the issuance of a Ministerial decree specifying the groups of the scientific academic disciplines, the calls for applications will specify the areas of competition.
- 3. Until the ministerial decree referred to in Article 17(2) of Law 240/2010 is issued, the criteria contained in Ministerial Decree 344/2011 continue to apply.
- 4. The proceedings relating to the procedures governed by these Rules and Regulations shall stay visible on the University website for a period of one year from the date of their publication. The measures relating to the start of the recruitment procedure, the appointment of the Selection Committee and the approval of the procedure itself are published in the Official Register, as well as on the University website.
- 5. As per Article 24, paragraph 6, of Law 240/2010, and within the allocated resources for planning new positions, without prejudice to the provisions of Article 18, paragraph 2. The procedure in Article 15 can be used to appoint Professors (first-level and second-level) and Researchers on permanent contracts at the University.
- 6. If the present Rules and Regulations do not cover a matter, the relevant legislation will apply.