



Department of Agriculture, Food,
Natural Resources and Engineering (DAFNE).

Head of Department

Prof. Agostino SEVI

Head of Administration, Accounting, Research,

Higher Education and AVA Process Area

Dott. Domenico LA BELLA

Head of AVA Process Coordination Unit for Research

and Third Mission

Dott. Luigi ORLANDO

Subject: Call for Applications "*Visiting Professor, Visiting Researcher, and Visiting Fellow*",
Academic Year 2026/2027.

HEAD OF DEPARTMENT

CONSIDERING

that the Department of Agricultural, Food, Natural Resources and Engineering of the University of Foggia is strongly committed to cooperation and exchange projects with numerous foreign Universities to encourage academic, cultural, and scientific collaborations, as well as the mobility of highly qualified professors from abroad;

HAVING REGARD TO

Law no. 537 of 24 December 1993, and in particular Art. 5;

HAVING REGARD TO

Legislative Decree no. 286/1998 (Consolidated Act of provisions governing immigration and regulations on the condition of foreign nationals, and in particular Art. 27, as amended and supplemented by Legislative Decree no. 24 of 4 March 2014 and Legislative Decree no. 40 of 4 March 2014);

HAVING REGARD TO

the Statute of the University of Foggia;



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HAVING REGARD TO

internal memo of the International Relations Area dated 25/02/2025, which directly assigned to individual Departments the management of recruitment procedures for Visiting Professors and the launching of related calls, according to their own needs and development strategies;

HAVING REGARD TO

the current University Regulations governing the figures of Visiting Professor, Visiting Researcher, and Visiting Fellow, ref. no. 61711 - I/3 of 23 October 2025, issued by Rectoral Decree n. 2195/2025;

HAVING REGARD TO

resolution ref. no. 54058 VII/16 of 25/09/2026 of the Department Council n. 1316/2026, held on 22/09/2026, approving the call for applications mentioned in the subject;

CONSIDERING

that the DAFNE Department, in order to enhance internationalisation, educational offerings, and boost scientific research, encourage the incoming mobility of renowned professors from abroad through the "*Visiting Professor, Visiting Researcher, and Visiting Fellow*" call;

HAVING VERIFIED

the financial availability under the University co-funding for teaching/student mobility;

HAVING HEARD

the Department Delegate for International Relations;

HAVING EXAMINED

all relevant elements;



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DECREES

ART. 1 - Nature and Purpose of the Assignment

A public selection procedure is hereby announced for the recruitment of no. 2 highly qualified visiting professors, researchers, or fellows belonging to non-Italian University Institutions, to carry out teaching and research activities at the Department of Agricultural, Food, Natural Resources and Engineering (hereinafter DAFNE).

The stays of the selected visitors cannot be shorter than 15 consecutive days.

The scheduled activities must be completed by 10/06/2027 and must be temporally organized in line with the 2026/2027 academic year of the DAFNE Department.

Following the conferral of the appointment, the Department shall ensure adequate internal logistics for the visiting scholar, including free access to classrooms, library, and Department research laboratories.

During the period of the appointment, the professor must carry out:

- **Teaching activities:** for a minimum of 20 hours of lectures in English, of which at least 12 hours must be delivered within Bachelor's and Master's degree courses of the Department, and a maximum of 8 hours within active PhD courses at the DAFNE Department.

Depending on the Department's needs, visiting scholars admitted to teaching activities may:

- Have full teaching responsibility for an educational module;
 - Partially cover the hours of an educational module directed by a UNIFG professor;
 - Be responsible for supplementary teaching activities;
 - Collaborate in teaching activities provided in Bachelor's and Master's degree courses (co-teaching);
 - Collaborate in teaching activities provided in PhD courses.
- **Research activities:** to be documented in the final report produced by the visiting scholar at the end of the mobility, which must be consistent with the research lines of DAFNE and the academic sponsor.



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- **Public Engagement activities:** falling within the domains defined by ANVUR and available at: <https://www.unifg.it/it/terza-missione/impegno-sociale-e-culturale/public-engagement>.

The DAFNE Department will ensure adequate and timely publicity for all activities in which the professor participates, including via its official institutional website.

At the end of the stay, the visiting scholar must write a comprehensive report on the activities carried out, which must be co-signed by their academic sponsor and the Head of Department.

This report must then be sent to the AVA Process Coordination Unit for Research and Third Mission at: visitingprofessor.dafne@unifg.it.

ART. 2 - Admission Requirements

To participate in the selection, the visiting professor must receive an invitation letter from a professor of the DAFNE Department, who will act as his/her academic sponsor within the Department.

The activity period must be agreed upon with the academic sponsor, considering the academic calendar mentioned in Art. 1, teaching requirements, and the research group in which the professor will be integrated, and must be communicated to the office in charge of the procedure.

Highly qualified scholars belonging to foreign University Institutions who possess a significant scientific/professional CV and certified, continuous teaching experience may apply under the following categories:

- **Type A (Full or Associate Professors at foreign Universities):** Candidates must be active professors at foreign universities holding the title of Full Professor, Associate Professor, or equivalent.
- **Type B (Assistant Professors or Researchers at foreign Universities):** Candidates must be active professors at foreign universities holding a Ph.D., with the title of Assistant Professor or Researcher and documented teaching activity at their home institution.

Candidates must be foreign citizens, hold dual Italian/foreign citizenship, or be Italian citizens permanently residing and working abroad.



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Candidates holding any position, of any kind, at a university or research institution in Italy during the expected year of arrival shall not be eligible.

The Office reserves the right to verify candidates' actual affiliation with foreign universities or research centres. Candidates may be excluded at any stage of the procedure if any irregularities are found, or if the affiliation does not meet the requirements of this call.

Candidates may not apply if they are married to, or related by blood or by marriage (kinship or affinity) up to and including the fourth degree to, any of the following:

- a professor belonging to the Department or other academic unit issuing the call;
- the Rector;
- the Director General;
- a member of the University's Board of Directors.

ART. 3 - Application Submission Procedures and Deadlines

Applications must be submitted using the attached form (**Application Form**) and sent to visitingprofessor.dafne@unifg.it by **October 30, 2026**.

Under penalty of exclusion, candidates must attach the following documentation:

1. Curriculum Vitae (max 6,000 characters), highlighting the most significant publications relevant to the agreed activities (max 10);
2. Invitation letter signed by a professor of the DAFNE Department of the University of Foggia, indicating the minimum 20-hour teaching load under one of the options in Art. 1;
3. Scientific research and Public Engagement activity plan, agreed upon with the DAFNE academic sponsor.

The AVA Process Coordination Office will check the completeness and correctness of the submitted documents and exclude non-compliant applications.

The office reserves the right to request additional documentation at any time during the preliminary review. For clarifications, please contact: visitingprofessor.dafne@unifg.it.



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ART. 4 - Selection Procedure and Evaluation of Qualifications

After the deadline, an Evaluation Committee will be appointed by Decree of the Head of Department. The Committee will draft a general ranking list, to be ratified by a subsequent Department Decree.

The Committee will evaluate candidates based on: **a)** Candidate's CV; **b)** Publications; **c)** Activity plan proposed for the stay; **d)** Duration of the stay; **e)** Impact on the local scientific community. Candidates who have previously held a visiting position at DAFNE will be evaluated, but preference will be given to first-time applicants.

Eligible non-winning candidates will be kept as standby list and may be called in case of waivers or budget savings.

ART. 5 - Notification of Results and Acceptance

1. The final ranking will be published on the official web portal <https://www.unifg.it/it/internazionale/scegli-unifg/visiting-professors-researchers-and-fellows>, and winners will receive formal notification via email. Winners must complete, sign, and return the **Acceptance Form** to visitingprofessor.dafne@unifg.it.

Upon signing, the candidate must select one of the payment options regulated under Art. 6:

- a)** Lump-sum payment at the end of the stay (upon submission and approval of the signed final activity report);
- b)** Advance usage of up to €1,000.00 (direct purchase order/booking) exclusively for accommodation booking, with the remaining balance of €3,000.00 (all-inclusive) paid upon completion of the stay and approval of the final report.

The candidate must also submit a copy of a valid passport or ID document.

2. Prior to contract signing, the candidate must submit:
 - Updated and signed CV;
 - Declaration of absence of conflicts of interest / incompatibilities (under Art. 15 D.Lgs. 33/2013);



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- Tax declaration form for foreign residents;
- Certificate of Tax Residency issued by the competent authority of their home country (if requesting double taxation treaty exemption).

The approved activity period must be spent entirely at the DAFNE Department. Non-EU citizens must plan arrival at least 3 months in advance to complete visa procedures.

ART. 6 - Financial Remuneration and Contractual Terms

1. Selected professors staying for a minimum of **15 consecutive days** will receive an all-inclusive compensation of € **4,000.00**. This gross amount includes all taxes, welfare contributions, and statutory withholdings (both recipient and institution shares).

If the stay is under 15 days, no compensation will be paid.

The visiting scholar will sign an independent self-employment contract.

Payment modes (selected in the **Acceptance Form**):

a) Single lump-sum payment: Paid entirely at the end of the stay (min 15 days) following approval of the final report.

b) Payment with accommodation advance:

- Prior to departure, up to €1,000.00 will be managed by the Procurement Office via purchase order directly to book accommodation.
- The remaining balance of €3,000.00 will be paid at the end of the stay upon approval of the final report.

3. Payments will be made by bank transfer. An official tax certificate (*Certificazione Unica*) detailing income and withholdings will be issued.
4. Non-resident taxation in Italy includes a 30% flat tax withholding plus 8.5% IRAP.

However, if a **Double Taxation Convention (Tax Treaty)** exists and proper documentation is provided, the 30% tax can be exempted (leaving only 8.5% IRAP).

Expenses related to visas, residence permits, health insurance, and mandatory third-party liability insurance coverage are the responsibility of the scholar.



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ART. 7 - Health Insurance

EU Citizens: EHIC (European Health Insurance Card) grants access to public health services and urgent medical care.

Non-EU Citizens: Medical coverage costs are borne by the scholar, who must verify/extend health coverage for Italy.

ART. 8 - Responsible Officer for the Procedure

Pursuant to Articles 4, 5 and 6 of Law No. 241 of 7 August 1990 and subsequent amendments, the Person Responsible for the Administrative Procedure (*Responsabile del Procedimento*) is: **dott. Luigi Orlando** – Head of AVA Process Coordination Unit for Research and Third Mission. Address: Via Napoli, 25 – 71121 Foggia | Tel: +39 0881-338811 | Email: luigi.orlando@unifg.it

ART. 9 - Personal Data Processing

Personal data will be processed in accordance with EU Regulation 2016/679 (GDPR).

Data Controller: University of Foggia (Via Gramsci 89/91, Foggia - PEC: protocollo@cert.unifg.it).

Data Protection Officer (DPO): Avv. Nicola Fabiano (Email: rpd@unifg.it).

ART. 10 - Reference Provision

For anything not expressly provided for in this call, reference is made to current applicable laws and regulations.

Head of Department

Prof. Agostino Sevi

Agostino
Sevi

29.09.2026

15:12:55

GMT+02:00

