



# Università di Foggia

## Scienze Sociali

**La Direttrice**  
Prof.ssa Carmela Robustella

**Il Responsabile Area Amministrazione,  
Contabilità, Ricerca, Alta Formazione e  
Processi AVA**  
Dott. Vito Ruberto

**Servizio Ricerca, Alta Formazione e  
Rendicontazione Progetti**  
Dott. Giovanni Lo Greco

**Unità Terza Missione**  
Maria Assunta Pellegrino

### Oggetto

Call for Applications Visiting Professor Department of Social Sciences – Academic Year 2026/2027

### THE HEAD OF DEPARTMENT

- CONSIDERING** that the Department of Social Sciences of the University of Foggia is strongly committed to cooperation and exchange projects with numerous foreign universities, with the aim of promoting academic, cultural, and scientific collaborations, as well as the mobility of highly qualified professors from abroad;
- HAVING REGARD** to Law No. 537 of 24 December 1993, and in particular Article 5 thereof;
- HAVING REGARD** to the University Regulations governing the figures of Visiting Professor, Visiting Researcher, and Visiting Fellow, issued by Rector's Decree No. 2195 of 23 October 2025;
- HAVING REGARD** to the Statute of the University of Foggia;
- HAVING REGARD** to the communication from the International Relations Office by which the management of recruitment procedures for Visiting Professors and the publication of the relevant calls were delegated directly to individual Departments, based on their own needs and development strategies;
- HAVING REGARD** to the resolution of the Departmental Council of the Department of Social Sciences (No. 741, Prot. 30616/2026, dated 19 May 2026), authorising the issuance of a public selection notice for the recruitment of Visiting Professors



of high scientific standing, affiliated with non-Italian academic institutions, to conduct teaching and research activities at the Department of Social Sciences;

**CONSIDERING** that the Department of Social Sciences of the University of Foggia, in order to strengthen internationalisation and the educational offering and to promote scientific research, intends to encourage, through the “Visiting Professor” call, the inbound mobility of professors from abroad;

**HAVING VERIFIED** the financial availability under the University co-financing for faculty mobility;

**IN AGREEMENT** with the Delegate for Internationalisation of the Department of Social Sciences;

**HAVING EXAMINED** all relevant elements,

## **DECREES**

### **Art. 1 – Nature and Object of the Assignment**

A public selection procedure is hereby initiated for the recruitment of 3 (three) visiting professors of high scientific qualification, affiliated with non-Italian university institutions, to carry out teaching and research activities at the Department of Social Sciences of the University of Foggia.

Funded stays shall be no shorter than 5 working days. Activities shall be carried out by 31 May 2027.

Following the award of the assignment, the Department of Social Sciences shall ensure internal logistics and free access to classrooms and research laboratories.

During the period of the assignment, the professor shall carry out:

- teaching activity, for a minimum of 10 hours, to be distributed within the educational offering of degree programmes, master’s degree programmes, and/or Doctoral programmes of the Department of Social Sciences.

Professors admitted to the aforementioned activity may, based on the needs of the Department:

- assume full teaching responsibility for a course unit;
- cover part of the teaching hours of a course unit for which a member of the Department faculty is responsible;
- assume responsibility for a supplementary teaching activity;
- collaborate in the teaching activities delivered in degree and master’s degree programmes (co-teaching);
- collaborate in the teaching activities delivered in doctoral programmes;
- research activities;



- Public Engagement activities falling within the areas defined by ANVUR and available at the following link <https://www.unifg.it/en/third-mission/social-and-cultural-engagement/public-engagement>

The Department of Social Sciences shall provide adequate publicity for all activities in which the professor participates, including on the Department's website.

At the end of the stay at the Department, the *visiting professor* shall submit a comprehensive report on the activities carried out, which must be countersigned by their departmental reference person and by the Head of Department. This report shall be sent to the Research, Higher Education and Project Reporting Office of the Department, at the address *ricercaformazione.diss@unifg.it*.

### **Art. 2 – Eligibility Requirements**

To participate in the selection, the *visiting professor* must receive a letter of invitation from a faculty member of the Department of Social Sciences, who will serve as their departmental reference person. The period of activity shall be agreed upon with the reference person, taking into account the needs of the teaching activities and the research group to which the professor will be assigned, and shall be communicated to the Office responsible for the procedure.

Applicants must be professors of high scientific qualification, according to the following typologies:

Type A (Full Professors at foreign universities)

- Applicants must be professors in active service at foreign universities, holding the rank of Full Professor or an equivalent title;

Type B (Associate Professors at foreign universities)

- Applicants must be professors in active service at foreign universities, holding the rank of Associate Professor or an equivalent title.

Applicants must hold a continuous employment contract with foreign academic or research institutions.

Persons who, in the year of the anticipated arrival, simultaneously hold any type of appointment at a university or research institution in Italy are excluded. The Office reserves the right to verify the actual affiliation of applicants with foreign universities or research centres and, should it identify any irregularities or incompatibilities with the criteria set out in this call, may exclude the applicant from the selection.

Persons who have a degree of kinship or affinity up to the fourth degree, including spousal relationships, with a professor belonging to the Department of Social Sciences, or with the Rector, the Director-General, or a member of the Board of Governors of the University, may not participate in the selection.

### **Art. 3 – Procedures and Deadlines for Submission of Applications**

Applications must be submitted using the attached form (Annex 1 – *Application Form*) and sent exclusively by e-mail to *ricercaformazione.diss@unifg.it*, no later than 30 June 2026.



Under penalty of exclusion from the selection, applicants must attach the following documentation to the application:

- A list of publications (up to 15 most significant publications).
- An invitation letter on headed paper, signed by a faculty member of the Department of Social Sciences, specifying the teaching and research activities as outlined in Art. 1.
- A programme of the scientific and educational cooperation activities to be carried out, agreed with the departmental reference person of the Department of Social Sciences.

The documentation listed above constitutes an integral part of the application for participation in the selection; accordingly, it must be submitted simultaneously with the application, and subsequent submission by email will not be permitted. The Research, Higher Education and Project Reporting Office of the Department of Social Sciences will verify the correctness and completeness of the documentation submitted and will exclude from the selection any applicants who do not comply with the criteria required by this call. The Research, Higher Education and Project Reporting Office reserves the right to request, at any time, the submission of additional documentation that may be deemed necessary for the purposes of the review.

Further clarifications may be requested by e-mail at: [ricercaformazione.diss@unifg.it](mailto:ricercaformazione.diss@unifg.it).

#### **Art. 4 – Selection Procedures and Evaluation of Qualifications**

The Evaluation Committee, which will draw up the general ranking, is composed of 3 members selected from among the Full and Associate Professors of the Department of Social Sciences and appointed by departmental resolution.

The Committee will evaluate applications according to the following scoring criteria:

<b>Evaluation Criterion</b>	<b>Max. Points</b>
a) Scientific quality of the applicant's publications	40
b) Programme of activities planned during the stay	20
c) Duration of stay	30
d) Impact and outcomes for the Department's activities and/or the local scientific community	10
<b>Total</b>	<b>100</b>

Preference will be given to those who have not previously served as *visiting professor* at the Department of Social Sciences.



Eligible applicants who are not selected as award recipients will be placed on a reserve list and may be called upon in the event of budgetary savings on the available funds.

#### **Art. 5 – Notification of Award and Acceptance of Assignment**

The final ranking will be published on the Department website at [Department of Social Sciences – International Section](#), and the selected candidates will receive formal notification of the assignment by e-mail.

The Office will also provide a specific acceptance form through which the professor shall declare acceptance or refusal of the appointment and submit a copy of a valid passport or other identification document by the deadline indicated therein.

The period of activity approved for each professor must be spent entirely at the Department of Social Sciences of the University of Foggia.

Non-EU professors must plan their arrival well in advance (minimum 3 months), taking into account the time required to obtain an entry visa for Italy, which is mandatory for the performance of paid work activities.

#### **Art. 6 – Economic Treatment and Contractual Terms**

Selected professors will receive remuneration, as consideration for the work performed, in the amount of € 3,000.00, inclusive of all charges borne by the Institution (fiscal and social security contributions) and by the recipient.

Any costs associated with the issuance of an entry visa and a residence permit for non-EU nationals, any costs for private health insurance coverage, and the premium for the mandatory extension of civil liability insurance towards third parties and employees, shall be borne by the professor.

It shall be the responsibility of the foreign recipient to assess whether to apply for the provisions of international conventions against double taxation (Tax Treaty), where applicable, and to submit to the University the certification issued by the competent authority of their country.

The selected *visiting professor* must sign an independent contractor agreement with the Department of Social Sciences of the University of Foggia.

Payment of the amounts established (net of statutory withholdings) will be made in a single instalment, upon completion of the activities, following the submission of the final report by the professor, as provided for in Art. 7 of the University Regulations governing the figures of *Visiting Professor*, *Visiting Researcher*, and *Visiting Fellow*.

The remuneration will be credited by bank transfer to the bank account held in the professor's name. No advance payments are foreseen.

Upon termination of the working relationship, a specific certificate of remuneration paid will be issued. The recipient of self-employment income, upon whom fiscal and social security withholdings have been



applied, will receive the Certificazione Unica (CU), by which the withholding agent/University certifies the amounts disbursed and the related withholdings applied and remitted to the Tax Authority.

#### **Art. 7 – Health Insurance Coverage**

European Union citizens:

The European Health Insurance Card (EHIC) allows citizens of the 28 Member States of the European Union, as well as Iceland, Liechtenstein, Norway, and Switzerland, to access medical care more easily during stays abroad. The card provides access to public health services and urgent medical care in the host country (general practitioners, pharmacies, hospitals or clinics) on the same terms as residents.

Non-EU citizens:

The costs of health insurance coverage shall be borne by the Visiting Professor, who must assess the extension of the validity of their own health insurance in Italy.

#### **Art. 8 – Responsible Officer for the Procedure**

Pursuant to Articles 4, 5 and 6 of Law No. 241 of 7 August 1990 and subsequent amendments, Maria Pellegrino – Research, Higher Education and Project Reporting Service – Via Romolo Caggese, 1 – 71121 Foggia (tel. 0881-338717, e-mail: [maria.pellegrino@unifg.it](mailto:maria.pellegrino@unifg.it)) is hereby appointed as the Responsible Officer for the Procedure.

#### **Art. 9 – Processing of Personal Data**

Personal data will be processed in compliance with the principles set out in EU Regulation No. 679/2016 on the protection of personal data.

The Data Controller is the University of Foggia, with registered office in Foggia, Via Gramsci No. 89/91 – PEC: [protocollo@cert.unifg.it](mailto:protocollo@cert.unifg.it). The Legal Representative of the University of Foggia is the Rector *pro tempore*, Prof. Lorenzo LO MUZIO, domiciled for official purposes at the registered office of the Institution, Via Gramsci No. 89/91, 71122 Foggia.

The Data Protection Officer (DPO) is reachable at Via Gramsci No. 89/91, 71122 Foggia – PEC: [rpd@cert.unifg.it](mailto:rpd@cert.unifg.it) | E-mail: [rpd@unifg.it](mailto:rpd@unifg.it).

#### **Art. 10 – Reference Clause**

For matters not expressly provided for in this call, reference is made to the applicable regulatory provisions in force.

**The Head of Department**

*Prof.ssa Carmela Robustella*



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