

# CALL FOR VISITING PROFESSORS 2024/2025

## Preamble

As part of its internationalization initiatives, the University of Foggia has announced a call for 11 available positions as Visiting Professors aimed at supporting the inward mobility of Professors from foreign Universities. The available positions are assigned through a competitive selection procedure.

## Objectives

This program will provide funding for foreign Professors with proven teaching experience. They will be invited to cooperate with the Departments and the Doctoral Schools of the University of Foggia in academic activities (teaching modules - 20 hours minimum of which at least 12 hours must be held as part of the educational offer of the bachelor's, master's degree and a maximum of 8 courses hours can be held in University Research Doctorate courses), research activities held in English and Public Engagement activities. Foreign Professors can apply for the a.y. 2024/25. Visitors are expected to stay for a minimum of 1 month.

The activities must take place by 15 June 2025 and must coincide with a period of academic calendar during which teaching activities are expected to take place

The visiting professor must prepare at the end of the period of stay at the University a wide-ranging report on his or her activity, which must be countersigned by the contact professor at the University of Foggia and the Head of Department. This report must be sent to the International Relations Department.

## Eligibility Criteria

This call is open to foreign professors and researchers as follow:

- **Full Professor or equivalent** (PhD holder)
- **Associate Professor or equivalent** (at least 5 years of seniority as Associate Professor or equivalent and PhD holder)

invited by an internal professor of the University of Foggia, for a period of 1 month, to collaborate with the Departments/Doctoral Schools of the University of Foggia in academic (teaching modules - minimum of 20 hours to cover teaching vacancies at UniFg) and research activities. Visiting professors invited to work will be required to perform academic activities in agreement with the contact professor and the research group in which the visitor could be included. The period of activities must be notified to the International Office.

The candidate visitors must belong to foreign HEIs and Research centres, with proven continuous teaching experience and a CV attesting significant academic experience.

Candidates must necessarily be foreign citizens or have dual citizenship (Italian plus foreign citizenship).

The candidates that already hold any type of job at universities or research centres on Italian national territory are excluded from the call. The office reserves the right to monitor the affiliation of candidates belonging to foreign university and research centres.

To be eligible for participation in this call, candidates must not be related to the fourth degree of consanguinity or affinity to the professors, Rector, General Manager and the Board of Governors of the University of Foggia.

## Application form

Applications must be presented by using the attached form which must be sent to the following email address [visitingprofessors@unifg.it](mailto:visitingprofessors@unifg.it) accompanied by the following documentation:

- curriculum vitae of the candidate (6000 characters, spaces included) including a list of the 10 most important publications;
- official letter of invitation duly signed by a professor of the University of Foggia;

- proposal concerning the teaching activities and scientific cooperation agreed with the contact professor of the University of Foggia.

The above documents as well as the application form must be sent together.

The International Relations Department will verify the correctness and completeness of the documentation submitted and will exclude from the selection candidates who do not comply with the criteria laid down by this call.

The International Relations Department reserves the right to request, at any time, the presentation of additional information as may be necessary in the course of the selection .

Further information about the application may be requested by mail at: [visitingprofessors@unifg.it](mailto:visitingprofessors@unifg.it).

**The deadline is 11 of September 2024.**

## Selection Procedure

A Board of Examiners, appointed by the Rector, and made up of Heads of Department and the Rector's Delegate for Internationalization, will evaluate candidates on the basis of the following criteria:

- the candidate's CV
- proposal of the activities during the candidate's stay
- length of stay
- impact on the local scientific community

Priority will be given to the following criteria:

- willingness to be a referent point as a professor for future scientific collaborations;
- equitable distribution between macro-disciplinary areas and departments;
- the capacity to carry out teaching activities entirely in English.

Applications of candidates who have already collaborated as Visiting Professors at the University of Foggia will be also considered, but priority will be given to those who have never visited the University of Foggia. Following the above criteria, selection will continue on the basis of the funds available.

Selected candidates will receive formal notification via e-mail.

The selected candidates will be asked to fill in a form in which they must declare they either accept or decline the Visiting post and send a copy of their passport or other identity document by the date specified.

The period of activities approved for each visitor will have to be spent entirely at the University of Foggia. The visitors can change their working place only in special cases after giving the Department prior notification.

Non-EU professors will have to plan their arrival in advance (minimum 3 months), taking into account the time necessary for obtaining a working visa.

## Financial Terms

Payment includes deductions and contributions payable by the recipient, as well as accommodation, travel and food expenses, and any costs relating to entry visas and residence permits for non-EU citizens, health insurance, and the premium for compulsory insurance coverage for civil liability towards third parties and employers.

It is the recipient's responsibility to check whether International Tax Treaty terms are applicable and to provide proof of tax payment in her/his country of residence, in order to benefit from the terms of the Treaty. Tax payment statements are generally issued by the Internal Revenue or equivalent institution.

Remuneration of € 3,500 (30 days) will be paid.

The amount reported is a **gross** income before taxes.

In case of stay of less than 30 days, the compensation will be proportionally reduced.

In the event of a stay of less than 15 days, the Visiting Professor will not be paid any compensation.

At the end of the assignment, the Visiting Professor is requested to prepare a detailed report on the activities performed. The report is mandatory in order to receive payment by bank transfer.

The selected Visiting Professor must sign a contract known as a contract for self-employed workers.

Payment will be made at the end of the contract and only via bank transfer.

## Data Protection

Personal data will be processed in compliance with the principles set out by the EU Regulation no. 679/2016 regarding the protection of personal data. The data controller is the University of Foggia, with registered office in Foggia, Via Gramsci n. 89/91 - PEC protocollo@cert.unifg.it. Legal Representative of the University of Foggia is the pro tempore Rector Prof. Lorenzo Lo Muzio, at the registered office of the Entity, Via Gramsci n. 89/91, 71122 Foggia; Person in charge of Personal Data Protection is Avv. Nicola Fabiano, Via Gramsci n. 89/91, 71122 Foggia – PEC rpd@cert.unifg.it , email: rpd@unifg.it.