



Ministero dell'Università
e della Ricerca



UNIVERSITÀ
DI FOGGIA



Rectoral Decree: *Specific notice for the awarding of additional scholarships for the PhD in Neuroscience and Education - XXXVII cycle - a.y. 2021/2022, for the PON "Research and Innovation" 2014-2020 - Action IV.5 "PhDs on Green topics.*

THE RECTOR

In accordance with the legislations and regulations, both internal and external to the University of Foggia

DECREES

Article 1 Places available

A public competition, based on exams and qualifications, is called for the assignment of no. 3 additional PhD scholarships, under the PON "Research and Innovation" 2014-2020 - Action IV.5 "PhDs on Green topics, for the PhD in Neuroscience and Education, for the academic year 2021/2022 - XXXVII cycle, as indicated below:

b) No. 3 additional scholarships on Green topics (Action IV.5)

The objective of the measure is to finance additional doctoral fellowships on topics oriented towards the conservation of the ecosystem, biodiversity, as well as the reduction of the impacts of climate change and the promotion of sustainable development.

This specific notice is aimed at awarding 3 additional grants on the above-mentioned topics.

The attached form (A) is an integral part of this call for applications and specifies: places available, characteristics of the above course, type of qualifications required for participation in the competition, any additional requirements and admission procedures.

Ministerial Decree no. 1061 of 10/08/2021 and the Implementing Rules, attached hereto, form an integral and substantial part of this call for applications.

Article 2 Entrance requirements

The Ph.D. programmes are open to all applicants, regardless of nationality, who at the application deadline are in possession of the academic qualification as indicated in the appendix (A) or an equivalent academic qualification from a foreign university.

The University administration may, at any time, exclude applicants because of the lack of the above-mentioned requirements.

Candidates with a qualification obtained at any foreign University must hold a II Level academic qualification (according to the Bologna process) or Master Degree level, which gives access to PhD course in the country of origin and is issued by an officially recognized academic institution:

- Candidates already in possession of a certificate of equivalence of their qualification, issued by an Italian university must attach to their application a self-certification (clearly indicating the provision numbers)

- The suitability of a foreign qualification without a certificate of equivalence will be assessed by the Selection Committee in compliance with Italian regulations and that of the country where the qualification was issued and international treaties or

agreements on the recognition of qualifications for the continuation of studies. In particular, for the purpose of such recognition, candidates must attach to the on-line application any documentation deemed useful to aid the assessment.

The online compilation of the application involves the implicit request to ascertain the suitability of the qualification obtained abroad.

Foreign applicants must attach to their online application:

- A copy of the degree, duly translated into English, French, Spanish or German, and, if available, "A declaration of value";
- A copy of the residence permit, if non-EU citizens, as the admission test might require an interview in person.

Candidates holding the qualification obtained at any foreign University, if winners of the selection, must provide the title held and the certificate of the title with exams and grades translated and legalized by the Italian diplomatic or consular representatives of the country where it was issued. The declaration of value must certify that the title held is valid in the country of attainment for enrollment onto the PhD Program.

Article 3 Application procedure

The application for admission to the above mentioned PhD course must be submitted only through an electronic procedure, within the peremptory deadline of **06/12/2021 h 12.00 AM (Italy time)** through the Esse3 portal of the University of Foggia accessible at the following address [https://unifg.esse3.cineca.it / Home.do](https://unifg.esse3.cineca.it/Home.do)

It is the candidates' responsibility to verify the correct completion of their online application procedure; therefore, complaints will not be accepted for possible malfunctions of the IT system. Candidates are invited to complete their application well before the deadline.

Access to the online procedure is subject to registration with the ESSE3 system, according to the following procedures:

- candidates already registered at the University of Foggia must select the LOGIN menu item and access the Reserved Area using their login details. Candidates are invited to update the data already present in the registry, in particular the e-mail address to which all communications relating to the PhD program application will be sent, by selecting the item HOME;
- candidates not registered at the University of Foggia must select the REGISTRATION menu item and enter the required personal data; they can then, by selecting the LOGIN proceed in entering the login details received from the system, to access their private area and fill in the online application.

In case you forget your password, from the menu item you can select "Password Recovery" on the aforementioned page.

Once registered, candidates must click on link SEGRETERIA, which can be found in the menu on the left, then, from the same menu, the following links TEST DI AMMISSIONE – ISCRIZIONI CONCORSO, and then the PhD program for which you would like to enroll on.

Candidates must also:

- indicate the language (Italian or English) in which they intend to take the tests, specifying any aids if required (for candidates with disabilities), enter their qualifications and follow the instructions provided by the system;
- attach, by uploading, the following documents, under penalty of exclusion from selection:

1) A photocopy of a valid identification document;

- 2) A curriculum vitae et studiorum (obligatorily signed at the bottom of the page and containing the following words: "I declare that what is written in this curriculum corresponds to truth in accordance with the Decree by the President of Italian Republic no. 445/2000);
- 3) A list of the enclosed qualifications and publications;
- 4) Pdfs of the publications;
- 5) "Research project", concerning exclusively Green issues (Action IV.5) (it is mandatory to indicate the title of the project, the relevant Action and the chosen curriculum);
- 6) Any letters of reference, written by highly qualified subjects;
- 7) A declaration on the absence of situations impeding participation of the PhD course in the case of a positive outcome;
- 8) Candidates registered as RESERVE, self-certification of exams taken for the attainment of the Master's Degree / specialization and related study plan;
- 9) For foreign applicants, who request an online interview, a declaration of availability to carry out the interview on the day and time indicated by the selection committee.

Qualifications and documents must be attached in electronic PDF format not exceeding 5 MB each. Each attached file must be named according to the type (eg "CV", "Recognition document", "Research project" etc ...).

The qualifications, the CV, the research project and any letters of reference may also be written in English.

Please take note that any only online registration without the requested or unsubscribed attachments will not be taken into consideration.

The candidate must complete the registration by making the payment of the admission fee of € 52.00 on the PagoPA circuit, no later than 06/12/2021 (this sum is in no case refundable), accessing the personal page - Secretariat section → Payments.

Candidates who wish to apply for more than one of the PhD programs must register on the portal for each research program, attaching the required documentation and making payment for each program. Failure to pay the admission fee will result in exclusion from the selection procedure. **Candidates who have obtained their qualification abroad are exempted from paying the admission fee.**

For any technical-IT problems on the esse3 web portal you can contact the assistance service helpdesk.unifg.it using the object "esse3 technical problems". For administrative problems and information requests, you can contact the support team through the portal helpdesk.unifg.it explaining in detail your question.

In the online application, candidates with disabilities (according to the Law of February 5, 1992, No. 104, supplemented by the law January 28, 1999 No. 17) or with Specific Disorders of Learning - DSA (under the law October 8, 2010 No. 170) must also produce an explicit request for help and / or additional time for conducting the exam.

The prescribed requirements must be available by the deadline of the call, with the exception of the degree, which, for those who will apply with reserve as indicated in this article.

The University Administration assumes no responsibility in the case of lost communications due to incorrect contact information provided by the candidate, failure, or late communication of the change of contact information or any postal or telegraph errors, not attributable to Administration itself.

Article 4 Nomination of the adjudication commission

The Selection Committee for the admission examinations to the PhD Course in Neuroscience and Education, aimed at the attribution of additional grants referred to the Ministerial Decree 1061/2021, will be nominated by Rectoral Decree.

Article 5 Admission tests

Candidates will be selected based on the assessment of the following:

- **Qualifications** (publications, CV, research project – to be drawn up by the candidates themselves green topics mentioned above, any letters of reference);
- **Interview** (on the research themes related to the Doctorate, discussion of the proposed "Research Project", English Language knowledge); at the request of the individual candidates, the interview can be held in English.

Before the evaluation of qualifications, the individual Commissions will establish the evaluation criteria of the qualifications.

The interview will take place remotely for all candidates on the 15/12/2021. The starting time of the test will be indicated in a subsequent notice posted on the University's electronic notice board and published on the website www.unifg.it.

In this case, the e-mail address indicated by the candidate will be used for the virtual rooms connection,

PLEASE NOTE: Operational information will be provided to candidates close to the date set for the interview and in any case to the interview, by means of a notice posted in the University Telematic Register and published on the website www.unifg.it.

The University of Foggia will not take any responsibility for technical problems, which prevent the video-conference from being set up. In the case of the candidate not being available at the time of the call for the interview, the candidate will be declared absent.

Article 6 Merit ranking

The Commission shall give each candidate up to 60 points for qualifications and 60 points for the interview.

At the end of the examinations, the Commission will draw up two separate merit lists for each of the "green" themes, based on the scores obtained.

Candidates are admitted to the Course according to the order in which they are ranked, up to the number of additional scholarships available.

Article 7 Admission to the programmes

Candidates are admitted to the PhD course according to the order of the ranking list within the number of grants available. In the case of two or more candidates obtaining the same score, the grant will be assigned on the basis of the candidates' financial situation (as indicated by the ISEE certificate). In case of further parity, preference will be given to the youngest candidate (art. 2, comma 9, Law number 191, 16/06/1998).

The classification of the successful candidates will be published on the University website (www.unifg.it), on the university's electronic notice-board and also viewable on the Esse3 personal page.

Article 8 Grants

Grants are assigned on an annual basis and are renewed on condition that the Ph.D student has completed the activities on his/her programme for the previous year, as verified by methods decided upon by the panel of professors.

The annual gross amount of the grant, as defined in the Ministerial Decree n.40 of 25/01/2018, is €15,343.28 pre-tax with contributions to be paid by the student, and is subject to separate social security payments (INPS).

Grants will only be assigned to students whose gross annual income does not exceed €12,000.00; this requisite is subject to an annual evaluation. If, between one academic year and the next, a student's financial situation changes and he/she is no longer eligible for a grant, he/she will not be required to pay back money already received. However, if the student's financial situation changes during the academic year and he/she is no longer eligible for a grant, then he/she will be required to pay back the instalments already received.

Winners of additional grants under the PON R&I 2014-2020, for the acceptance of the same, must necessarily declare that:

a) they formally undertake to carry out the envisaged research periods (minimum 6 months, maximum 12 months) in enterprise and abroad (optional), at the same time attesting that they are aware that failure to comply with the minimum period in enterprise will result in the revocation and return of the grant;

b) are aware that any modification of the project objectives and expected results (if not previously authorised by the MIUR) will result in the revocation of the grant and the total refund of any amounts already paid;

c) are aware that any negative judgement of the Board of teachers and the consequent non-admission to the next year of the doctoral programme will lead to the revocation of the sums already paid for the current year and that failure to obtain a degree will lead to the revocation of the sums already paid for the final year of the course

d) do not currently receive any other scholarships of any kind awarded and undertake, for the entire duration of the additional scholarship, not to use any other scholarships of any kind awarded, except for those eligible under current national regulations.

In the case of a study abroad period, the PhD student is entitled to an increase in the pro-rata scholarship equal to:

- 70 percent, as for scholarships funded by the University of Foggia

Students, who have already been awarded a grant, even in part, for attending another Ph.D programme (either at the University of Foggia or at another university) cannot be awarded one of these grants cannot take part in this specific notice.

Article 9 Registration

Candidates admitted to the PhD with the additional scholarship referred to in this notice will not be notified in writing.

The aforementioned must proceed to the online registration on ESSE3 platform, with the same login details used during the application process, make the payments requested through Pago PA and complete and send the relevant PhD enrollment form to Servizio Alta Formazione, **under penalty of forfeiture**, within the **peremptory term that will be indicated at the time of the publication of the ranking list on the University Telematic Register.**

The modalities and terms of enrollment will be published on the official online register of the University of Foggia and on the university website, www.unifg.it, in the section dedicated to Research Doctorates, no later than the date of publication of the general merit rankings.

Article 10 Fees and contributions

In accordance with the University Fees and Contributions Regulations, all doctoral students are required to pay the registration fee consisting of the stamp duty of € 16.00 and the A.Di.S.U. fee, determined according to the income of their household (ISEE form), as shown below:

Regional tax	ISEE
€120.00	up to € 23.000
€140.00	from € 23.001 to € 46.000
€160.00	€ 46.001 and above

The annual fee for access and attendance of the PhD courses, for those who benefit from the scholarship, is € 300.00, in addition to the registration fee referred to in the previous paragraph. The amount due is divided into two instalments:

- a) First tranche, to be paid at the moment of enrolment (€ 150.00);
- b) second tranche, to be paid by 31 January (€ 150.00).

It is specified that:

- PhD students who have obtained the qualification abroad are exempt from paying taxes and contributions. They will therefore pay stamp duty and the Regional tax;
- PhD students with a disability of not less than 66% are required to pay stamp duty of € 16.00.
- PhD students with disabilities between 45% and 65% are entitled to a reduction in the amount of taxes and contributions of 50% and are required to pay stamp duty and the Regional tax.

Article 11 Academic training of doctoral students

Admission to the Ph.D programmes entails an exclusive, full-time commitment, with the exception laid down in section 4 of articles 7 and 11 of the Ministerial Decree no.45/2013. The student is obliged to attend the course on the basis of the guidelines laid down by the Doctoral School Board.

A Ph.D student may be excluded by Rectoral provision motivated by the Doctoral School Board in the case of a negative evaluation of an activity he/she has carried out in one of the verification-tests stipulated in the organization of the course.

Ph.D students will have to carry out training and research activities (minimum 6 months, maximum 12 months) in companies (mandatory) and abroad (optional)

Article 12 Final examination and conferment of title

The title of research doctorate, abbreviated as "Dott.Ric." or "Ph.D.", is issued following a positive evaluation of the research thesis, which contributes to the furtherance of knowledge and methodologies in the given field. The thesis must



Ministero dell'Università
e della Ricerca



UNIVERSITÀ
DI FOGGIA



be written in either English or Italian, or in another foreign language if so agreed by prior consent by the Doctoral School Board.

The thesis must be discussed within three months of the termination of the Ph.D course after admission to the final exam by 'evaluators'; discussion may be deferred by up to a maximum of 6 months if so requested by the 'evaluators' should they decide that significant additions or corrections to the thesis are necessary.

For the conditions and terms for presenting the thesis, Ph.D students should follow the guidelines laid down in the "Regolamento di Ateneo in materia di dottorati"

The title of Research Doctor is conferred by the Rector.

Article 13 Publication of the doctoral thesis

A copy of the doctoral thesis, as laid down by art. 33 of the University Regulation of Doctoral Research will be deposited by the competent University authorities in the ministerial database and sent to the central libraries of Rome and Florence

Article 14 Processing of personal data

Personal data will be processed in compliance with the principles set out by the EU Regulation no. 679/2016 regarding the protection of personal data. Attached to this call is the information on the processing of personal data. The data controller is the University of Foggia, with registered office in Foggia, Via Gramsci n. 89/91 - PEC protocollo@cert.unifg.it. Legal Representative of the University of Foggia is the pro tempore Rector Prof. Pierpaolo Limone, at the registered office of the Entity, Via Gramsci n. 89/91, 71122 Foggia; Person in charge of Personal Data Protection is Prof. Michele Trimarchi, Via Gramsci n. 89/91, 71122 Foggia - PEC rpd@cert.unifg.it, email: rpd@unifg.it.

Article 15 Head of Proceedings

Under Law no. 241, 07/08/1990 and subsequent amendments and additions to the same, the Head of Proceedings is Dr. Maria Concetta Di Lorenzo - Head of "Servizio Dottorati, Borse di Studio, Contratti e Assegni di Ricerca".

For further information and clarifications please contact "Servizio Dottorati, Borse di Studio, Contratti e Assegni di Ricerca" of the University of Foggia, tel. +39 0881 338380 - 516 - 542 (12.00-1.00 pm), e-mail: altaformazione@unifg.it.

Article 16 Final provisions

The call, also written in English, will be published on the electronic notice-board of the University of Foggia, on the University website (www.unifg.it), on the MIUR website (bandi.miur.it) and on the EU website (<http://ec.europa.eu/euraxess>). The notice of publication of this call will be forwarded to the Ministry of Justice for publication in the Official Gazette of the Italian Republic - IV Special Series "Public Selections and Examinations".

Article 17 Regulatory references

For anything not provided for in this Notice and for everything concerning the functioning of the Courses of Research Doctorates, please refer to the DM 1061/2021 and related annexes, to the provisions legislation on the subject and the University Regulations.

The Rector

Prof. Pierpaolo Limone

DECLARATION MADE BY THE CANDIDATE CONCERNING THE ABSENCE OF ANY OBSTACLE TO SETTING UP A FORMAL RELATIONSHIP IN THE CASE OF A POSITIVE OUTCOME OF THE EXAMINATION

The undersigned _____ born on _____
in _____, candidate for admission to the doctoral research course in _____ at this University for the duration of 3 years, aware of the provisions laid down in art. 76 of Law no. 445 of 28 December 2000 on criminal liability in case of false declaration,

DECLARES

that he/she has no relation or affinity, up to the fourth degree (inclusive), and does not live with any professor or researcher belonging to the competent body that called for this competitive examination, namely the Rector, Head of Administration or member of the Board of Governors of the University of Foggia

The undersigned, aware of the criminal sanctions in case of false declaration as laid down by art. 46 of Law no. 445 of 28.12.2000, declares under his/her own responsibility that the information provided above is complete and true.

The undersigned consents to the personal data provided here being used in accordance with decree no. 196 of 30.06.2003.

Foggia, _____ (date)

Signed _____

Information pursuant to European Regulation no. 679/2016 and consent

Pursuant to European Regulation (EU) 2016/679 (hereafter GDPR) and in relation to personal data of which the department of teaching and higher education (Area Alta Formazione e Studi Avanzati) of the University of Foggia will be available to applicants of the public selection for the admission to the *Neuroscience and Education* XXXVII Cycle, communicates the following:

Data controller and responsible for the processing and protection of personal data

The data controller is the University of Foggia, with its registered office in Foggia, Via Gramsci n. 89/91. Legal Representative of the University of Foggia is the pro tempore Rector Prof. Pierpaolo Limone, registered office of the Entity, Via Gramsci n. 89/91, 71122 Foggia - PEC protocollo@cert.unifg.it. Person in charge of Personal Data Protection is Prof. Michele Trimarchi, Via Gramsci n. 89/91, 71122 Foggia - PEC rpd@cert.unifg.it, email: rpd@unifg.it

Purposes of data processing

The data will be processed in compliance with the principles established by the GDPR, within the institutional scope of the University of Foggia, for participation in the public selection for admission to the XXXVII the *Neuroscience and Education*

PhD courses. Your data will also be processed in order to:

- fulfil the obligations envisaged for tax and accounting purposes;
- fulfil the obligations established by the current legislation of the University of Foggia;
- pursue public interest or connected to the exercise of public authority, of which the University of Foggia is invested;
- comply with an order from investigative bodies or law enforcement agencies.

Personal data may be processed by means of both printed and electronic files (including portable devices) and processed in ways strictly necessary to meet the aforementioned purposes.

Legal basis of the processing

The University of Foggia will process your personal data lawfully, where necessary:

- for the participation in the public selection for admission to the XXXVII PhD courses;
- to fulfil a legal obligation incumbent on the University of Foggia;
- to perform a task of public interest or connected to the exercise of public authority of which the University of Foggia is invested;
- on the basis of express consent, where provided for by the GDPR;
- comply with an order from investigative bodies or law enforcement agencies.

Consequences of failure to disclose personal data and consent to the treatment of data

With regard to personal data relating to the participation in the public selection for admission to the XXXVII Ph.D. courses requested by you or to the fulfilment of a regulatory, tax or accounting obligation, the non-disclosure of personal data and consent to process them will not allow us to proceed with the aforementioned selection.

Data retention

Your personal data, object of use for the above-mentioned purposes, will be kept for the period necessary for the finalisation of the selection procedure above and, subsequently, for the period of time for which the university is subject to conservation obligations for fiscal purposes or for other purposes provided for by law or regulation.

Data management

Your personal data may be made available to:

1. Public Entities, for operational requirements for the purposes indicated above;
2. Public Bodies, banking and insurance institutions, which provide functional services for the purposes indicated above;
3. Subjects who process data in execution of specific legal obligations;
4. Judicial or administrative authorities, for the fulfilment of legal obligations;
5. Third parties, who process the data for institutional purposes;
6. Private companies, for recruitment purposes; in the event of profiling activities, it is their obligation to inform the interested parties in advance.

Profiling and dissemination of data

Your personal data will be processed anonymously for the fulfilment of publication obligations imposed by law. Rights of the interested party. Among the rights recognized by the GDPR are those of:

- To ask the University of Foggia for access to their personal data and information relating to them; the correction of inaccurate data or the integration of incomplete data; the cancellation of personal data (upon the occurrence of one of the conditions indicated in article 17, paragraph 1 of the GDPR and in compliance with the exceptions provided for in paragraph 3 of the same article); the limitation of the processing of personal data (on the use of one of the hypotheses indicated in Article 18, paragraph 1 of the GDPR);
- To request and obtain from the University of Foggia - in the cases of legal contract or consent, also by automated means - your personal data will be stored in an electronic format in order to communicate such data to another data controller (so-called right to the portability of personal data);
- Oppose at any time the processing of your personal data to the occurrence of particular situations that affect you, always in compliance with the exceptions provided for in the GDPR;
- Withdrawal of consent at any time, limited to the cases in which the processing is based on your consent, in compliance with the exceptions provided for in paragraph 3 of art. 17 of the GDPR, for one or more specific purposes, and concerns common personal data (for example date and place of birth or place of residence) or particular (for example data revealing its racial origin, its political opinions, its convictions religious, health status or sex life). The use of data based on consent and until the moment that its approval is withdrawn preserves, however, its lawfulness;
- Right to lodge a complaint to a supervisory authority (Authority for the protection of personal data - www.garanteprivacy.it).

N.B. If the above statement is sent by mail, a copy of an identity document must be attached.

The following documents could be transcribed in the facsimile of the act of notary:

Copy of the following publication:

composed of no. _____ pages, conforming to the original.

Copy of the following qualification or document:

composed of no. _____ pages, conforming to the original.

For a publication:

title _____

journal _____

name, surname of the printer or denomination of the printing agency

has met the obligations provided under art.1 of the deputy legislative decree no.660 of 31.08.1945, consisting in the delivery of 4 copies of publication to the Prefecture of the relevant Province where the printing agency is located, and one copy to the local public Prosecutor's Office

DECLARATION OF CERTIFICATION**(Art. 46 – Decree of the President of the Italian Republic no.445 of 28 December 2000)**

The undersigned (surname).....(name).....,
born in (province)
on, fiscal code,
resident in (province),
address
telephone....., mobile....., e-mail address....., aware
of the provisions laid down in art. 76 of law no. 445 of 28 December 2000 on criminal liability in case of false declaration,

DECLARES

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

The undersigned expresses his/her consent to the processing of the data provided in this Declaration, in compliance with Legislative Decree no. 196 of 30/06/2003, for the requirements related to the public selection for the PhD Course in which he/she has applied.

Place and date,

Signed

.....