

# **CALL FOR VISITING PROFESSORS 2018/2019**

## **Preamble**

As part of its internationalization initiatives, the University of Foggia has announced a call for 10 available positions as Visiting Professors aimed at supporting the inward mobility of Professors and Researchers from foreign Universities. The available positions are assigned through a competitive selection procedure.

## **Objectives**

This program will provide funding for foreign Professors and Researchers with proven teaching experience. They will be invited to cooperate with the Departments and the Doctoral Schools of the University of Foggia in academic activities (teaching modules - 20 hours minimum), research activities) held in English.

Foreign Professors and Researchers can apply for the a.y. 2018/19. Visitors are expected to stay for a minimum of 1 month.

The visiting professor must prepare at the end of the period of stay at the University a wide-ranging report on his or her activity, which must be countersigned by the contact professor at the University of Foggia and the Head of Department. This report must be sent to the International Relations Department .

## **Financial budget**

The total budget allocated by the University of Foggia is 30,000 euros to cover the remuneration of Visiting Professors.

## **Eligibility Criteria**

This call is open to foreign professors and researchers invited by an internal professor of the University of Foggia, for a period of 1 month, to collaborate with the Departments/Doctoral Schools of the University of Foggia in academic (teaching modules - minimum of 20 hours to cover teaching vacancies at UniFg) and research activities. Visiting professors invited to work will be required to perform academic activities in agreement with the contact professor and the research group in which the visitor could be included. The period of activities must be notified to the International Office.

The candidate visitors must belong to foreign HEIs and Research centres, with proven continuous teaching experience and a CV attesting significant academic experience.

Candidates must necessarily be foreign citizens or have dual citizenship (Italian plus foreign citizenship).

The candidates that already hold any type of job at universities or research centres on Italian national territory are excluded from the call. The office reserves the right to monitor the affiliation of candidates belonging to foreign university and research centres.

To be eligible for participation in this call, candidates must not be related to the fourth degree of consanguinity or affinity to the professors, Rector, General Manager and the Board of Governors of

## **Application form**

Applications must be presented by using the attached form which must be sent to the following email address **visitingprofessors@unifg.it** accompanied by the following documentation:

- curriculum vitae of the candidate (6000 characters, spaces included) including a list of the 10 most important publications;
- official letter of invitation duly signed by a professor of the University of Foggia;
- proposal concerning the teaching activities and scientific cooperation agreed with the contact professor of the University of Foggia.

The above documents as well as the application form must be sent together.

The International Relations Department will verify the correctness and completeness of the documentation submitted and will exclude from the selection candidates who do not comply with the criteria laid down by this call.

The International Relations Department reserves the right to request, at any time, the presentation of additional information as may be necessary in the course of the selection .

Further information about the application may be requested by mail at: [visitingprofessors@unifg.it](mailto:visitingprofessors@unifg.it).

**The deadline is 20 November 2018.**

## Selection Procedure

A Board of Examiners, appointed by the Rector, and made up of Heads of Department and the Rector's Delegate for Internationalization, will evaluate candidates on the basis of the following criteria:

- the candidate's CV
- proposal of the activities during the candidate's stay
- length of stay
- impact on the local scientific community

Priority will be given to the following criteria:

- willingness to be a referent point as a professor for future scientific collaborations;
- equitable distribution between macro-disciplinary areas and departments;
- the capacity to carry out teaching activities entirely in English.

Applications of candidates who have already collaborated as Visiting Professors at the University of Foggia will be also considered, but priority will be given to those who have never visited the University of Foggia. Following the above criteria, selection will continue on the basis of the funds available.

Selected candidates will receive formal notification via e-mail. The list of selected candidates will be available on the webpage <http://www.unifg.it/internazionale/visiting-professor/visiting-professors-researcher-fellow>

The selected candidates will be asked to fill in a form in which they must declare they either accept or decline the Visiting post and send a copy of their passport or other identity document by the date specified.

The period of activities approved for each visitor will have to be spent entirely at the University of Foggia. The visitors can change their working place only in special cases after giving the Department prior notification.

Non-EU professors will have to plan their arrival in advance (minimum 3 months), taking into account the time necessary for obtaining a working visa.

## Financial Terms

Payment includes deductions and contributions payable by the recipient, as well as accommodation, travel and food expenses, and any costs relating to entry visas and residence permits for non-EU citizens, health insurance, and the premium for compulsory insurance coverage for civil liability towards third parties and employers.

It is the recipient's responsibility to check whether International Tax Treaty terms are applicable and to provide proof of tax payment in her/his country of residence, in order to benefit from the terms of the Treaty. Tax payment statements are generally issued by the Internal Revenue or equivalent bodies.

The following conditions will be applied:

1-month stay: 1,500 euros pre-tax (accommodation, travel and food expenses) plus 1,500 euros pre-tax (in accordance with art. 6 of the University Regulation for Visiting Professors, Visiting Researchers and Visiting Fellows).

At the end of the assignment, the Visiting Professor is requested to prepare a detailed report on the activities performed. The report is mandatory in order to receive payment by bank transfer.

If the guest is unable to undertake the full 1 month assigned activity, remuneration will not be recognised.

The selected Visiting Professor must sign a contract known as a *contratto di collaborazione coordinata e continuativa* (contract for self-employed workers).

Payment will be made at the end of the contract and only via bank transfer.

## Data Protection

In accordance with Legislative Decree 196/03, all data acquired during the application process by the International Relations Office will be exclusively used for the purposes of the selection procedure in question. The information may be communicated to other offices of the University of Foggia and to other parties exclusively within the limits and to the extent necessary to achieve authorization.